

# Criminal Background Check Policy

For the Diocese of Gary

Effective September 20, 2017

Revised October 3, 2017

All new applicants for employment or volunteers with the Diocese of Gary must complete a criminal background check. Some positions require additional items.

All current employees, applicants for employment and volunteers must complete a background check with the contracted provider, Selection.com. Every 5 years. No offer of employment may be finalized with an applicant. A candidate may not be eligible for hire based on the criminal records. The pastor shall review applicant status to determine eligibility.