



Saint Paul Catholic Community

EMPLOYEE HANDBOOK ACKNOWLEDGEMENT

The employee handbook describes important information about the Saint Paul Catholic Church, and I understand that I should consult with my supervisor or the pastor regarding any questions not answered in the handbook. I have entered my employment relationship with Saint Paul Catholic Church voluntarily and acknowledge that there is no specified length of employment. Accordingly, either I or Saint Paul Catholic Church, can terminate the relationship at-will, with or without cause, at any time, so long as there is no violation or applicable federal or state law.

Since the information, policies and benefits described here are necessarily subject to change, I acknowledge that revisions to the handbook may occur, except to the policy of employment-at-will. All such changes will be communicated through official notices, and I understand that revised information may supersede, modify, or eliminate existing policies. Only the pastor or the Bishop of the Diocese of Gary, have the ability to adopt any revisions to the policies on this handbook.

Furthermore, I acknowledge that this handbook is neither a contract of employment nor a legal document. I have electronically received the handbook, have access to it at all times, and I understand that it is my responsibility to read and comply policies and procedures contained in this handbook and any revisions made to it.

Employee Name

(printed):

Employee

Signature:

Date:
